

The Board of School Trustees of the Nettle Creek School Corporation met in regular session on June 14, 2023 at Hagerstown Elementary LGI Room.

The following board members were present: David Moore, Shaun Lieberman, Dan Davis, Julie Blaase, Sandra Schraub, and Marcie Houghton (arrived at 7:10 p.m.).

Guests present were: Josh Hallatt, Elizabeth Bryant, Jordan Randall, Bob Hansen, Fabian Ford, Nancy Ford, Kayla Vinson, Amber Rushton, Belinda Locke and Wally Locke.

### **CALL TO ORDER OF BOARD MEETING**

The regular meeting of the Board of School Trustees was called to order by Mr. Davis at 6:30 p.m. at Hagerstown Elementary LGI Room.

Mrs. Schaeffer certified compliance with the open meeting law.

### **APPROVAL OF BOARD MEETING MINUTES**

Lieberman/Moore moved to approve the Regular Board Meeting minutes on May 10, 2023 and Executive Session Minutes on June 6, 2023. Motion carried 5/0.

### **FINANCIAL ITEMS**

Blaase/Schraub moved to approve payroll totaling \$927,282.16 and vendor claims totaling \$910,545.89. Motion carried 5/0.

### **SUPERINTENDENT SPOTLIGHT**

Mrs. Schaeffer recognized the overall award winners:

Support Staff: Fabian Ford

Teacher of the Year: Julie Arnold

Administrator of the Year: Belinda Locke

Rookie of the Year: Brynden Alvey

### **SCHOOL NEWS**

Mr. Hallatt shared that they are working on the final schedules for the 2023-2024 school year. There will be some manual changes that will need to be made. Mr. Hallatt shared that the marching band is hard at work. He stated there are 48 students participating in marching band. Summer School is underway and the students are hard at work. Fitness lab had a great turnout. Both the girls and boys basketball teams have been in the gym hard at work for the fall season.

Mrs. Schaeffer shared that the Curriculum Summit was held last week. This was led by Mrs. Bryant. They had 43 teachers participate this year. Mrs. Schaeffer shared two thank you cards: one from Julie Drake and one from Mike and Stacey Sutherland. Mrs. Schaeffer shared we had a great turnout for the Tiger Challenge Golf Tournament. We had 10 teams participate. On June 2<sup>nd</sup>, we held our staff banquet. Mrs. Bryant believes we had 135 people in attendance. It was great to see everyone having a good time.

### **PERSONNEL ITEMS**

Schraub/Lieberman moved to approve the following personnel items:

Kayla Vinson	HES Gen Ed Teacher	\$42,000
Jordan Randall	HJSHS ELA Teacher	\$45,000
Rachel Moore	HJSHS Instructional Assistant	\$13.11/hr. (up to 29 hrs./wk.)
Amber Rushton	Business Manager	\$60,000
Jodi Young	Summer Math-HJSHS	\$38.64/hr (40 hours)
Tabitha Robinson	Summer Daycare Lead	\$121.86/day (51 days)

Renewal of the following Administrative and District Employees Contracts:

Elizabeth Bryant	Director of Learning	260 days	7/1/2023-6/30/2025
Josh Hallatt	Principal	225 days	7/1/2023-6/30/2025
Belinda Locke	Associate Principal	210 days	7/1/2023-6/30/2025
Scott Snodgrass	Athletic Director	210 days	7/1/2023-6/30/2025
Tiffani Hokey	Principal	220 days	7/1/2023-6/30/2025
Erin Morgan	Assistant Principal	210 days	7/1/2023-6/30/2025

Braden Albert	Technology Director	260 days	7/1/2023-6/30/2025
Jerry Hillman	Maintenance Director	260 days	7/1/2023-6/30/2025
Sarah Buroker	Executive Admin. Asst.	260 days	7/1/2023-6/30/2025

\*\*Due to the completion of Mrs. Buroker's degree, her base salary will be moved from \$51,142.88 to \$54,142.88 starting July 1, 2023.

Josh Berry resignation as HJSHS Instructional Assistant. Effective end of 2022-2023 school year.

James Thurston resignation as HJSHS ELA Teacher. Effective end of 2022-2023 school year.

Shannon Harter resignation as Choral Teacher. Effective end of 2022-2023 school year.

Motion carried 5/0.

### **APPROVAL OF THE 2023-2024 HES HANDBOOK**

Blaase/Lieberman moved to approve the 2023-2024 HES Handbook as presented. Motion carried 5/0.

### **APPROVAL OF THE 2023-2024 HJSHS HANDBOOK**

A small discussion was held regarding questions on the absence policy changes. This item was tabled until the next meeting.

### **APPROVAL OF THE 2024 BUS REPLACEMENT BIDS**

Lieberman/Schraub moved to approve the 2024 Bus Replacement Bids. By approving this recommendation now, we can be locked in at a lower rate before the price increases. This will also allow us to get the buses on order and receive them earlier in the 2024 school year, opposed to later. Buses will not be delivered or paid for until 2024. We will request two Thomas buses, which were the lowest bid, which would have our standard 6 built-in 5 point harness seats in each bus. Mr. Davis asked if we decide later we only want one bus, if we can change that later. Mrs. Schaeffer stated we are able to change the order to one bus if we need to. Motion carried 5/0.

### **APPROVAL OF THE MEMORANDUM OF AGREEMENT WITH COMMUNITIES IN SCHOOLS**

Schraub/Lieberman moved to approve the memorandum of agreement with Communities in Schools. This will include service time of August 2, 2023 through May 30, 2024. Nettle Creek School Corporation was awarded the Comprehensive School Counseling Grant that will support our work and financial commitment with CIS. The CIS program has proved to be very valuable to our school community and students. Motion carried 5/0.

### **APPROVAL OF THE ATHLETIC TRAINER CONTRACT BETWEEN NCSC AND REID HEALTH**

Blaase/Lieberman moved to approve the Athletic Trainer contract. This agreement between Nettle Creek Schools and Reid Health is to provide athletic training services for the time period of July 1, 2023 through June 30, 2028, five school years. Motion carried 5/0.

### **APPROVAL OF THE SPONSORSHIP & ENGAGEMENT AGREEMENT BETWEEN NCSC AND REID HEALTH**

Lieberman/Blaase moved to approve the Sponsorship and Engagement Agreement. This is a five year agreement. The agreement states that Reid Health will provide the athletic training program, marketing services to assist the school, underwriting of Challenge Day, a free health fair annually for faculty and staff, and an annual contribution of \$12,000 to the school each September for the next three years. The school will provide opportunities of increased signage throughout buildings and campuses and recognition of Reid's support at events. Motion carried 5/0.

### **APPROVAL OF THE SCIENCE AND PSYCHOLOGY TEXTBOOK QUOTES**

Schraub/Moore moved to approve the Science and Psychology textbook quotes. This is the adoption year for science materials. Last year, the psychology course was new, but we did not adopt materials. Motion carried 6/0. (Mrs. Houghton arrived.)

### **OTHER ITEMS OF INFORMATION**

The next meeting will be July 12, 2023 at Hagerstown Elementary School LGI Room at 6:30 pm.

### **ADJOURN TO EXECUTIVE SESSION**

Schraub/Blaase moved to adjourn to executive session. Motion carried 6/0.

Meeting adjourned at 7:12 pm.

Signed \_\_\_\_\_  
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