

# Nettle Creek School Corporation

## Vacancy Notice: Hagerstown Elementary Custodian

Nettle Creek School Corporation Superintendent, Dr. Kyle G. Barrentine, has announced a vacancy notice for the position of Custodian at Hagerstown Elementary School. This is a full time position for the 2021-22 school year.

### **Required Qualifications:**

- Strong work ethic, willingness to learn and grow, collaborative, people person.
- Dependable and evidence of good work attendance.
- Demonstrated evidence of maintenance excellence.

### **Preferred (but not required) Qualifications:**

- Experience working in a school setting.

### **Job Duties:**

- Assume responsibility for the overall cleanliness and maintenance of Hagerstown Elementary School.
- Set up rooms for classes and meetings.
- Clear the sidewalks and driveways of winter weather events.
- Be the main point of contact for the building administration and the Director of Maintenance.
- Other duties as assigned by supervisors.
- For more detailed information, please refer to Mrs. Hokey and/or Mr. Hillman.

### **Salary:**

- A competitive salary and benefits package will be offered.

### **Application Process:**

- Send an email to Mrs. Hokey ([thokey@nettlecreek.k12.in.us](mailto:thokey@nettlecreek.k12.in.us)) and to Mr. Hillman ([jhillman@nettlecreek.k12.in.us](mailto:jhillman@nettlecreek.k12.in.us)) to express interest in this position.
- If you're an external candidate, please complete a non-certified application that can be found [here](#).

### **Timeline:**

- Vacancy posted on Tuesday, June 1, 2021.
- Vacancy notice emailed to all staff in the Nettle Creek Schools on June 1, 2021.
- Successful candidate will begin Monday, August 2, 2021.