

The Board of School Trustees of the Nettle Creek School Corporation met in regular session on December 11, 2019. The following board members were present: Eric Richardson, Bob Clark, Dan Davis, Cary Rhoades, Shaun Lieberman, Marcie Houghton and Lyle Finney. Guests: Drew Cooper, Tiffani Hokey, Jerry Hillman, Emily Schaeffer, David Tyner, Scott Snodgrass, Belinda Locke, Mandi Isaacs, Joe Klemann and Rebekah LaVere.

### **APPROVAL OF MINUTES**

Davis/Clark moved to approve the minutes of the Executive Session of November 6, 2019, Regular Meeting of November 13, 2019 and the Public Meeting of December 2, 2019. Motion carried 7/0.

### **RECOGNITION OF GUESTS**

Mrs. Locke thanked the Board for supporting teacher's participation in the Red for Ed Rally in November. She stated they had approximately 40 teachers that attended. She thanked Mr. Davis for attending as well as the Principals of each building.

### **SCHOOL NEWS**

Mrs. Hokey stated teachers have been working in departments rather than grade level. She attended the Wayne County principals meeting, which is part of the Lily Grant initiative. They discussed children who have experienced trauma and provided research on effective ways to help kids in these situations. Mrs. Hokey invited Board members and the community to come and support all the hard work the children have put in for their Christmas programs that will be taking place next week.

Mr. Tyner stated they were audited on graduation rates. He informed the Board that a student who may only be enrolled for one day is still our responsibility for graduation until he/she is verified as enrolled in another school. Upon completion of the audit, Hagerstown High School ended up with a 97.3% graduation rate.

Mr. Tyner stated he and Mrs. Arnold are working on the Early College HS endorsement. The state is going to give us \$180,000 over five years to assist with staffing and classes. He mentioned that ten other schools are also participating in this program. Mr. Davis asked if this is the same as the former accreditation program. Mr. Tyner responded that yes it is and this will assist with the dual credit classes.

Mr. Tyner also stated that the Winter dance is coming up and he attended a wonderful band concert. He also invited the Board and community to come and support the Choir in their upcoming performance.

Mr. Hillman stated that all the equipment is ready for the Winter season. He updated the Board on the entry doors at the Elementary. Mr. Hillman stated the company has everything ready to go. They will be on site installing on December 23<sup>rd</sup> and will come back on December 26<sup>th</sup> if needed to finish. Mr. Hillman also thanked Dr. Williams for his continued support in the Transportation and Maintenance staff.

Mr. Davis asked Dr. Williams to provide an update on the safety items that have been discussed previously. Dr. Williams stated as Mr. Hillman stated, the entry doors at the Elementary will be taken care of over Christmas Break. Mr. Hillman has started the process for the doors on the second floor at the High School. This will probably take place over Summer Break. Dr. Williams stated we received \$37,500 for the safety grant. Mr. Cooper has set aside \$75,000 in the school budget for the hiring of School Resource Officers. Dr. Williams has met with the Chief of Police at Hagerstown and will plan to meet with the County Sheriff as well. However, he did state he wanted to wait until the new Superintendent began so that he could have a say in this process.

Mrs. Houghton wanted to thank Mr. Hillman for everything she does. She stopped by the bus garage and asked Mr. Hillman how he was doing. He informed her how he had every aspect of his job covered and how he making sure the corporation would be taken care of while he is off work. Mrs. Houghton wanted to say thank you to Mr. Hillman for everything he does not only for our corporation but for our community.

Mr. Rhoades stated 2019 has been an awesome year for the corporation and he believes 2020 will be even better. He fully believes that the corporation is going to great places.

## **APPROVAL OF SUPERINTENDENT EMPLOYMENT AND CONTRACT**

Clark/Richardson moved to approve the employment and the Contract for Dr. Kyle Barrentine as Superintendent of Nettle Creek Schools beginning January 6, 2020. The Contractual Salary is \$118,000. Motion carried 7/0.

Dr. Barrentine thanked the Board for trusting him to take this roll. He stated Hagerstown is a special place and he is excited to be back and lead the school.

## **FINANCIAL ITEMS**

Davis/Lieberman moved to approve Payroll totaling \$548,566.46 and Claims totaling \$883,022.84. Motion carried 7/0.

Mr. Cooper gave a brief report on the budget. He stated we are right on track with where we should be this time of year.

He did update the Board stating we heard back from West End Bank. West End Bank has been purchased by Three Rivers Credit Union and is not a state depository. Mr. Cooper has started the discussion with other branches in town and will work with the State on the process of switching banks.

Mr. Cooper also provided an update on the Cafeteria status. Chartwell's has one accounting method while we have another. Board held a brief discussion about possibly looking elsewhere for cafeteria services. Dr. Williams did mention to the Board about how the State has changed a lot on how school cafeteria's can be ran. The Board agreed that they need to reset expectations for the Cafeteria and get a plan in place on how to proceed.

Mr. Cooper informed the Board that we have implemented the use of Event Link to pay officials. Prior to this method, Mr. Cooper was writing checks daily and having to void a few due to officials cancelling at the last minute. Mr. Davis asked if the State Board of Accounts had approved this documentation. Mr. Cooper responded that he had checked with them on this method prior to implementing it.

## **PERSONNEL**

Lieberman/Finney moved to approve the Personnel items:

Laura Swain resigned

John Kindt resigned

Kathy Bymaster as a part-time custodian at a rate of \$11.13 per hour.

Brad Catey as the Wellness Coordinator. It was mentioned that the school corporation does not pay this that the money comes from the Insurance. The stipend is \$2000.

Marsha Cushing as an Instructional Assistant at the Jr. Sr. High School at a rate of \$11.13 per hour.

Caleb Neal as a Substitute Teacher at a rate of \$75.00 per day.

Motion carried 7/0.

Dr. Williams requested guidance on how to proceed with Mrs. Swain's resignation. She had three main responsibilities: 1. Grant writer 2. Curriculum Development and 3. Corporation test coordinator. Dr. Williams stated we could go a few different directions: 1. Principals assume responsibilities 2. Go with an outside consultant or 3. Split up the responsibilities and hire within. Dr. Williams stated he would advertise internally so that Dr. Barrentine could have a chance to see how things run. Also, by hiring internally, we could potentially have future Administrator's within. This will give any possibly candidate a chance to show their leadership. Board held a small discussion. They gave Dr. William's the go ahead to post internally. Mr. Rhoades did state that he would like it to be known to all possible candidates that this is temporary.

## **OTHER ITEMS CONSIDERED FOR BOARD CONSIDERATION/ACTION**

Mr. Snodgrass provided a brief presentation regarding the current conditions of the weight room. Not only do the athletes benefit from the use of the weight room but all PE classes also utilize the space. Mr. Snodgrass asked that the Board consider ways to raise the funds necessary to upgrade the weight room. The Board asked Mr. Snodgrass to get a plan in place of what the cost would be, what is needed and to present that at a future Board meeting.

Davis.Houghton moved to approve the purchase of two new school busses. One is handicapped accessible with the wheelchair ramp and the other is a 78-passenger bus. Motion carried 7/0.

Clark/Lieberman approved the Second Reading and adoption of the following Corporation Policy Updates:

Policy # 2340 Field Trips

Policy #6144 Investment Income

Policy #6145 Short Term Indebtedness

Policy #6220 Budget Preparation

Policy #6605 Crowdfunding

Policy #6325 Procurement-Federal Grants/Funds

Policy #8121 Personal Background Check Contracted Services  
Policy #8500 Food Service Programs  
Policy #8600 Transportation  
Motion passed 7/0.

Board had first reading on following Policy updates:

Policy 0100 Definitions  
Policy 2261 Title I Services  
Policy 2261.01 Parent and Family Member Participation in Title I  
Policy 2281 Parent and Family Engagement  
Policy 2623.01 Test Security Provisions for Statewide Assessments  
Policy 5330.02 Care of Students with Disabilities  
Policy 5335 Care of Students with Chronic Health Issues  
Policy 5341 Emergency Medical Authorization  
Policy 5410 Promotion, Placement, and Retention  
Policy 8210 School Calendar

Davis/Richardson moved to approve the Toshiba copier lease agreement. Motion carried 7/0.

**OTHER ITEMS ITEMS OF INFORMATION**

Next Board Meeting is January 8, 2020 at Hagerstown Elementary School Library at 6:30 pm.

**ADJOURN**

Meeting adjourned at 8:10 pm.

Signed \_\_\_\_\_  
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