

The Board of School Trustees of the Nettle Creek School Corporation met in regular session on April 10, 2019. The following board members were present: Dan Davis, Lyle Finney, Marcie Houghton, Shaun Lieberman, Cary Rhoades, and Eric Richardson.

Guests:

Emily Schaeffer Judy Cole Laura Swain David Tyner Tiffani Hokey Rebekah LaVere Rachel Sheely  
Rose Hicks, Keith Hicks

The regular meeting of the Board of School Trustees was called to order by Mr. Rhoades at 6:31 p.m. in the Library at the Elementary Building. Dr. Doering certified compliance with the open meeting law.

## **CALL TO ORDER OF BOARD MEETING**

## **APPROVAL OF MINUTES**

Lieberman/Davis moved to approve the minutes for the following meetings: March 27, 2019 Regular and Executive Meetings. Motion passed 5/0/1 (Houghton).

## **RECOGNITION OF GUESTS**

President Rhoades inquired if any guests present wished to present to the board.

Dr. Doering introduced guests Rosetta Hicks and her spouse Keith Hicks, residents of Economy.

Caleb Blaase presented an overview of the JAG Program (Jobs For America's Graduates). He shared his background with the school and his previous move to join JAG and felt his prior experience with Hagerstown High School helped to bridge the gap for him in this new role. He is excited and looking forward to continuing to grow this program and help prepare our students who choose to go directly into the workforce to become successful in their endeavors. Mrs. Houghton stated it is a great program. Mr. Lieberman inquired as to the process to enroll and Mr. Blaase responded with there are certain criteria which must be met. Mr. Davis indicated he has been hearing good things.

## **SCHOOL BOARD GROWS @ THE CREEK**

Dr. Doering stated we just grew at the creek through Mr. Blaase's presentation. ISBA Spring Regional Meeting is scheduled for May 22<sup>nd</sup> at Willie's & Red's. Any interest Board Members planning to attend should notify Mrs. Bennett. He shared a list of guidelines for expending school safety grant money with the Board Members.

## **SCHOOL NEWS**

Mrs. Hokey shared an update of the activities occurring at the Elementary Building.

Mr. Tyner shared his praises to Mr. Blaase for his involvement with JAG. The new intercom system has been installed at the high school with new speakers and strobe lights in the band area to assist with notifications in the event of an emergency. Preparations for Istep and Ilearn testing. He and Mrs. Schaeffer plan to visit the 6<sup>th</sup> grade classes to help ease with the transition from Elementary to High School, they also plan a targeted orientation date in July for incoming 7<sup>th</sup> graders. Art work – School is Cool in the County, they take the top 3 design to the finalists and all three were Hagerstown students.

Mrs. Swain referenced current and upcoming training in curriculum reading and writing. She also referenced fees and book rent. Mr. Hillman gave a facilities update including mulch has been put in place at the Elementary play areas. Will more than likely need to add additional mulch after this round settles. He discussed lowering the swings. The drainage grate has been installed. He distributed copies of drawings for the door project. Three bus stops infractions from community drivers required some of his staff to make an appearance in court in which they had the video footage indicating the infractions. The cameras on the busses are making a difference in the safety of our children. The new (used) busses should be here on Monday, they will still require state inspections prior to utilizing. Continuing to work with the software trial program. He is aware of a couple of employees planning to retire at the bus garage. Making progress on the door project at the High School. Staff will begin the mowing season before long.

Dr. Doering brought the topic up of E-Learning for discussion. Mrs. Hokey indicated that both buildings have developed plans from a meeting held March 5<sup>th</sup> in which questions brought from the Association were discussed and answered. A Practice run is planned this spring. Administrators feel confident Association questions have been answered and they have general guidelines. Mr. Tyner stated that the buildings were structured differently due to the differences yet he feels we are ready to implement. Mrs. Swain chimed in there should be a tiered level of support from the IT Department to help give navigation support and there is an expectation for teachers to be involved and available for E-learning days for a certain amount of time. Mr. Richardson asked if Mrs. Swain is aware of any funding sources available to use to set parameters her reply was most schools are able to handle their own resources. Mr. Lieberman asked about extended days off, what is the limit. Response was no limit if it is a snow day. Mrs. Swain said school districts have been doing E-learning days for past 5-6 years. It is great for three days but past that it seems to lose effectiveness and doesn't seem to work as well. Department of Education has some guidelines for reference. Mrs. Hokey commented that we try it the first year then revisit and tweak as needed.

## **BOARD MEMBERS REPORT**

Mr. Davis had a few questions. First question had already been addressed by Mr. Hillman regarding the grate being fixed. He asked if consideration had been given for a solar energy project since the city is doing one. Mr. Hillman said it had been considered before. The baseball team is rolling! Thanked Mr. Hillman for keeping the grass cut. Finally he discussed ISBA issues at hand. Encouraged people to contact their Representatives for support of issues involving school corporations and safety grants. New bills at the House are having impacts and not all are positive. We need to stay involved.

Mrs. Houghton shared her and John Huff, the local Methodist Church Pastor, attended a seminar on human trafficking. Mr. Lieberman asked about the long lead time for the doors at the high school. Mr. Hillman stated 6-8 weeks out. Mr. Richardson brought up the inquiry on obtaining the cost involved for having the Administration Building including taxes, utilities, insurance, etc. Posed the question as to whether or not the Administration office could be moved to the High School.

#### **OLD BUSINESS**

No old business discussed.

#### **FINANCIAL ITEMS**

Davis/Richardson moved to approve March 29, 2019, ECA Payroll Claim totaling \$93.32; March 29, 2019 Corporation Payroll Claim totaling \$220,129.51.

Motion carried 5/0/1 (Houghton)

Corporation Treasurer, Judy Cole, presented notification of the disposition of warrants and checks pursuant to Indiana Code 5-11-10.5 that all checks outstanding and unpaid for a period of two years as of December 31 of each year shall be declared cancelled. There were three checks for extra-curricular account reviewed. No board action required – informational purposes only.

#### **PERSONNEL**

Richardson/Lieberman moved to accept the resignation of Megan Tate as an elementary classroom instructional assistant effective March 21, 2019. Motion carried 6/0. Mrs. Houghton stated she was a wonderful assistant in the classroom.

Davis/Houghton moved to approve the extension of the administrative contract for David Tyner as principal of Hagerstown Jr./Sr. High School for the 2019-2020 and 2020-2021 school years. Salary \$174,000/520 days. Motion carried 6/0

Houghton/Richardson moved to approve the extension of the administrative contract for Tiffani Hokey as principal of Hagerstown Elementary School for the 2019-2020 and 2020-2021 school years. Salary \$145,950/440 days. Motion carried 6/0

Davis/Lieberman moved to approve the extension of the administrative contract for Emily Schaeffer as Dean of Students at Hagerstown Jr./Sr. High School for the 2019-2020 and 2020-2021 school years. Salary \$116,000/420 days. Acknowledgement given for the provisions of the certification incentives timeline. Motion carried 6/0

Davis/Houghton moved to approve the extension of the administrative contract for Erin Morgan as Assistant Principal of Hagerstown Elementary School for the 2019-2020 and 2020-2021 school years. Salary \$139,315.68/420 days. Motion carried 6/0

Richardson/Lieberman moved to approve the extension of the administrative contract for Scott Snodgrass as Athletic Director of Nettle Creek School Corporation for the 2019-2020 and 2020-2021 school years. Salary \$137,074.48/410 days. Motion carried 6/0 Richardson/Finney moved to approve the hiring of Rosetta Hicks as Corporation Treasurer. Rate of pay set at \$47,000.

Motion carried 5/0/1 (Davis)

Davis/Lieberman moved to approve hiring Evan Lanum as the Boys Golf Coach for the 2018-2019 school year for \$2,184.

Motion carried 6/0. The rate of pay variance for all co-curricular positions was questioned as to how they are determined. Dr. Doering stated the rates of pay are negotiated and would be something to take to the bargaining unit.

Richardson/Davis moved to approve hiring Chris Olinger as the Girls Assistant Varsity Track Coach for the 2018-2019 school year for \$2,027. Motion carried 6/0 Davis/Finney move to hire Max Smith as the Girls Junior High Track Coach for the 2018-2019 school year for \$1,196. Motion carried 6/0. Lieberman/Dais moved to approve hiring Zach White as the Girls Junior High Tennis Coach for the 2018-2019 school year for \$2,184. Motion carried 6/0. Mrs. Houghton asked why the requests for co-curricular action come before the board for approval so late. Dr. Doering indicated there had been a breakdown in the system but has been addressed and the requests should come in timelier. Administrators are working on a timeline to have them obtained and submitted a semester before the activities would begin.

#### **INSTRUCTIONAL OTHER ITEMS**

Richardson/Finney moved to approve the FCCLA field trip to the National Leadership Conference in Anaheim, California June 30, 2019 – July 4, 2019. Mrs. Houghton asked what the policy is regarding fundraisers. Dr. Doering indicated he had just dug into it. Mr. Lieberman asked if the group is still looking for fundraiser opportunities. Motion carried 6/0

Davis/Richardson moved to approve the BPA Parliamentary Team fundraisers including hosting tables at Dale's Pizza, hosting a Euchre tournament, and Pura Vida bracelet sale as well as the softball team fundraiser of Warm Glow candles. Motion carried 6/0

#### **OTHER ITEMS**

Davis/Lieberman requested the approval of the following board policies:

PO1430, PO4430- Leaves of Absence - Revised

PO1520.08, PO3120.08, PO4120.08-Employment for Extracurricular Activities - Revised

PO1521, PO3121, PO4121-Personal Background Checks, References And Mandatory Reporting - Revised

PO2221-Mandatory Curriculum - Revised

PO2370.03-Indiana Course Access Program - New

PO2414-Reproductive Health And Family Planning And Human Sexuality Instruction - Revised

PO2462-Dyslexia Screening And Intervention - New

PO2700-Annual Performance Report - Revised

PO3120.07-Employment of Casual Resource Personnel - Revised

PO3139-Staff Discipline - Revised

PO3141-Suspension Of Teachers Without Pay - Revised

PO3430, PO4430-Leaves Of Absence - Revised

PO3431-Administrative Leave Of Absence With Pay Or Temporary Administrative Reassignment Of Teachers - New

PO5112-Entrance Requirements - Revised

PO5330-Use Of Medication - Revised

PO5340.01-Student Concussions And Sudden Cardiac Arrest - Revised  
 PO5350-Student Suicide Awareness And Prevention - Revised  
 PO5460-Graduation Requirements - Revised  
 PO5517.01-Bullying - Revised  
 PO5771-Search And Seizure - Revised  
 PO6111-Internal Control Standards And Procedures - Revised  
 PO6210-Fiscal Planning - Revised  
 PO6620-Petty Cash – Technical Correction  
 PO6621-Operations Cash Change Fund – Revised  
 PO6655-Technology Fund - Delete  
 PO6800-System Of Accounting - Revised  
 PO7440-Facility Security Program - Revised  
 PO8340-Letter Of Reference Or Employment Reference - Revised  
 PO8455-Coach Training - Revised  
 PO8462-Child Abuse And Neglect - Revised  
 PO8500-Food Service Program - Revised  
 PO8600-Transportation - Revised  
 PO9160-Public Attendance At School Events - Revised

31.1

Mr. Rhoades asked if it were possible to break the grouping down on the number of policy reviewed at a time in order to have adequate time to review the documents and obtain more input. Dr. Doering indicated he would review options. Motion carried 5/1(Houghton referencing PO3431Administrative Leave of Absence with Pay or Temporary Reassignment of Teachers)

**ITEMS OF INFORMATION**

Next Regular Board Meeting set for Wednesday April 24, 2019 at 6:30 P.M. Elementary Library.  
 There being no other items before the board, Richardson/Davis moved to adjourn the Regular Meeting and moved to adjourn to Executive Session at 7:52 P.M.  
 6/0

**ADJOURN TO EXECUTIVE SESSION**

Signed \_\_\_\_\_  
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The Board of School Trustees of the Nettle Creek School Corporation met in executive session on April 10, 2019. The meeting was conducted in the administration office. The following board members and administrative staff were in attendance: Dan Davis, Lyle Finney, Marcie Houghton, Shaun Lieberman, Cary Rhoades, Eric Richardson, and Dr. Doering. No subject matter in the executive session, other than subject matter specified in the public notice, was discussed by the governing body. The executive session adjourned at 10:05 PM.

Signed \_\_\_\_\_  
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