

The Board of School Trustees of the Nettle Creek School Corporation met in regular session on March 27, 2019. The following board members were present: Bob Clark, Dan Davis, Lyle Finney, Shaun Lieberman, Cary Rhoades, and Eric Richardson.

Guests:

Belinda Locke Student Lynn Logston Nate Logston Alison Ullery Rachel Shelley Kathy Malloy Judy Cole

The regular meeting of the Board of School Trustees was called to order by Mr. Rhoades at 6:31 p.m. in the Library at the Elementary Building.

Dr. Doering certified compliance with the open meeting law.

#### **APPROVAL OF MINUTES**

Davis/Lieberman moved to approve the minutes for the following meetings: March 13, 2019 Regular and Executive Meetings. Motion passed 5/0/1 (Richardson).

#### **RECOGNITION OF GUESTS**

President Rhoades inquired if any guests present wished to present to the board.

Dr. Doering introduced a current sixth grade student which had spearheaded a project to earn money by making and selling slime to donate to the school to be used to purchase motion sensor lighting for the elementary restrooms. The student stated she saw a need, coordinated with a few friends and made a thought become a reality and was pleased to be able to present to the school board her donation. She was joined by her parents, family members and her current teacher to share in this experience on her contribution. Board members commended her for her effort and thoughtfulness and were impressed she did this on her own initiative. She stated she had fun doing this with her friends. Dan Davis made a motion to accept her donation in the amount of \$377.05. Bob Clark seconded and the motion carried 6/0. The student received a standing ovation by the board and all present.

#### **SCHOOL BOARD GROWS @ THE CREEK**

Dr. Doering shared information on guests slated for the following upcoming board meetings: April 10<sup>th</sup> Caleb Blaase with JAG ; April 24<sup>th</sup> Sheriff Retter for SRO presentation and Chartwells Food Service Presentation; May 8<sup>th</sup> Financial Advisors from Baker & Tilly; and May 22<sup>nd</sup> Chartwells contract review for renewal.

#### **SCHOOL NEWS**

No building updates from Administrators due to Spring Break which began today.

Mr. Hillman shared his department had begun working on the mulch today since it was forecasted to rain later in the week and they could get a jump start on getting it in place. Muncie Music also were working on the PA system at the high school. He is working with staff to identify areas alarms are not currently heard when sounded to add additional speakers as needed.

#### **BOARD MEMBERS REPORT**

Mr. Richardson – Shared names of students recognized with the National Technical Honor Society. Congratulations extended to all those named for their accomplishments.

#### **OLD BUSINESS**

No old business discussed.

#### **FINANCIAL ITEMS**

Richardson/Davis moved to approve March 15, 2019, ECA Payroll Claim totaling \$473.31; March 15, 2019 Corporation Payroll Claim totaling \$236,835.59, Mini Payroll Claim totaling \$1,070.00 and Regular Claims #447-537 totaling \$596,254.72.

Motion carried 6/0

Dr. Doering distributed documents including a 7 year look back comparison on expenses along with figures for current year for month of January. Also shared were income figures estimated for a 3 year projection schedule.

Davis/Richardson moved to approve the update on ECA Account Bank signatures to reflect removing Mark Childs, adding Tiffani Hokey and David Tyner, retaining Judy Cole and Dr. Doering. Motion carried 6/0

Davis/Clark moved to approve the resolution for the March transfer of funds from the Educational Fund to the Operations Fund in the amount of \$216,191.91. Motion carried 6/0

A Hearing for the Amended Bus Replacement Plan was held. The floor was opened to any public input and/or comments. Dr. Doering invited Jerry Hillman to elaborate on what the amended plan consisted of. Mr. Hillman shared the changes would allow the corporation to purchase 3 “off lease units” instead of 1 new bus per year. This will enable us to catch up somewhat with our fleet. Basically we would be purchasing 3- 5 yr old busses for the price of 1 new bus. These busses average 40-45 thousand miles currently with a lifespan of approximately 200 thousand miles. He will be monitoring the maintenance needs to see if this is possibly a way to continue to move forward to best meet the transportation needs of our corporation. Total cost for the 3 off-leased busses is \$113,000. Mr. Lieberman did a rough estimate on the mileage and cost and stated it would be a good investment to try and then revisit to see how effective this change is considering maintenance and insurance. Dr. Doering is to check into the cost of insurance for the 3 busses but it was mentioned insurance is mandatory regardless.

At the close of the hearing, a motion was made by Richardson and seconded by Lieberman to approve the amended bus replacement plan. Motion carried 6/0

Davis/Richardson moved to approve and move forward with the presented quote from PowerSchool Group LLC which will allow NCSC to update its Student Information System. Mr. Finney asked if all personnel were aware of the complexity of this system and asked if it will be able to provide all relevant information regarding state school reporting. Dr. Doering said it would and that

we currently have two administrators who are familiar with the system from previous employment venues. Mr. Finney was wanting to ensure all involved were aware of the robust system and that it is not easily learned but doable. Motion carried 6/0

#### **PERSONNEL**

Davis/Clark moved to accept the resignation of Caleb Blaase as classroom assistant at the Jr./Sr. High School effective March 14, 2019. Motion carried 6/0

Clark/Davis moved to approve the request of the 2019-2020 building assignment of Brad Catey to the Jr./Sr. high school. Mr. Finney asked if he had the proper licensing for this move. Dr. Doering indicated to his knowledge but if not he would have to obtain it however Mr. Tyner would have more information and would have a plan in place. Motion carried 6/0

David/Richardson moved to accept the approval of the substitute pay scale levels as follows: 1) An individual holding a valid Indiana Substitute Teacher certificate and who meets all of the NCSC substitute teacher requirements - \$70.00 per day; 2) An individual holding an active Indiana Teacher license - \$70.00 a day for the first 15 consecutive school days and then the daily rate as indicates in the Certified Bargaining Agreement for a teacher with a Bachelor Degree and zero years of experience; 3) An individual holding an active Indiana Teacher license who is a former NCSC teacher - \$70.00 per day for the first 15 consecutive school days and then the daily rate they earned when they separated from this school corporation. Dr. Doering stated this is just to have it officially documented on the processes to keep consistency with our practices. Motion carried 6/0

Richardson/Lieberman moved to appoint David Tyner as the Administrator to the Sick Bank Committee. Motion carried 6/0

Davis/Finney moved to approve the request of Pamela Chew for 31 days from the NCSC sick leave bank. Mr. Davis stated he had conversations with both Mr. Tyner and Mrs. Stinson regarding the request and they both agreed. Dr. Doering stated he wanted to thank Mrs. Bennett for all of the time she invests in working with our staff in matters such as this. He has observed her sitting and working with staff making sure they understand whatever questions or situations they have. The board concurred. Motion carried 6/0

Davis/Richardson moved to approve amending Kevin Munchel – Director of Informational Technology Services - benefit clause to include additional wording of “\$100 per day for unused sick days at retirement and with 25 years of service.” Motion carried 6/0

#### **INSTRUCTIONAL OTHER ITEMS**

No items.

#### **OTHER ITEMS**

The superintendent requests board consideration and discussion of the following draft board policies:

PO1430, PO4430- Leaves of Absence - Revised

PO1520.08, PO3120.08, PO4120.08-Employment for Extracurricular Activities - Revised

PO1521, PO3121, PO4121-Personal Background Checks, References And Mandatory Reporting - Revised

PO2221-Mandatory Curriculum - Revised

PO2370.03-Indiana Course Access Program - New

PO2414-Reproductive Health And Family Planning And Human Sexuality Instruction - Revised

PO2462-Dyslexia Screening And Intervention - New

PO2700-Annual Performance Report - Revised

PO3120.07-Employment of Casual Resource Personnel - Revised

PO3139-Staff Discipline - Revised

PO3141-Suspension Of Teachers Without Pay - Revised

PO3430, PO4430-Leaves Of Absence - Revised

PO3431-Administrative Leave Of Absence With Pay Or Temporary Administrative Reassignment Of Teachers - New

PO5112-Entrance Requirements - Revised

PO5330-Use Of Medication - Revised

PO5340.01-Student Concussions And Sudden Cardiac Arrest - Revised

PO5350-Student Suicide Awareness And Prevention - Revised

PO5460-Graduation Requirements - Revised

PO5517.01-Bullying - Revised

PO5771-Search And Seizure - Revised

PO6111-Internal Control Standards And Procedures - Revised

PO6210-Fiscal Planning - Revised

PO6620-Petty Cash – Technical Correction

PO6621-Operations Cash Change Fund – Revised

PO6655-Technology Fund - Delete

PO6800-System Of Accounting - Revised

PO7440-Facility Security Program - Revised

PO8340-Letter Of Reference Or Employment Reference - Revised

PO8455-Coach Training - Revised

PO8462-Child Abuse And Neglect - Revised

PO8500-Food Service Program - Revised

PO8600-Transportation - Revised

PO9160-Public Attendance At School Events - Revised

Next Regular Board Meeting set for Wednesday April 10, 2019 at 6:30 P.M. Elementary Library.

There being no other items before the board, Davis/Lieberman moved to adjourn the Regular Meeting and moved to adjourn to Executive Session at 7:27 P.M.

**ADJOURN TO EXECUTIVE SESSION**

6/0

Signed \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Board of School Trustees of the Nettle Creek School Corporation met in executive session on March 27, 2019. The meeting was conducted in the administration office.

The following board members and administrative staff were in attendance: Bob Clark, Dan Davis, Lyle Finney, Shaun Lieberman, Cary Rhoades, Eric Richardson, and Dr. Doering.

No subject matter in the executive session, other than subject matter specified in the public notice, was discussed by the governing body. The executive session adjourned at 10:15 PM.

Signed \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_