

The Board of School Trustees of the Nettle Creek School Corporation met in regular session on December 12, 2018.

The following board members were present: Cary Rhoades, Dan Davis, Gary Keesling, Eric Richardson, Bob Clark and Marcie Houghton.

Guests:

Mindy Nolan	Julie Drake	Rev. John Huff	Allison Ullery	Nancy Williamson	Kathy Malloy
Laura Swain	Judy Cole	Glenn Meek	Rachel Sheeley	Rebecca LaVere	

The regular meeting of the Board of School Trustees was called to order by Mr. Rhoades at 6:33 p.m. in the Library at the Elementary Building. Dr. Doering certified compliance with the open meeting law.

CALL TO ORDER OF BOARD MEETING

APPROVAL OF MINUTES

Davis/Richardson moved to approve the November 28, 2018 regular and Executive Board meeting minutes. 6/0 (Hellwarth)

RECOGNITION OF GUESTS

President Rhoades inquired if any guests present wished to present to the board.

Nancy Williamson representing the HES PTO stepped forward to present information regarding a Bus Safety Campaign currently in process. Ares of primary focus include student safety/education and Public education and awareness. They plan to implement yard signs, student backpack reflectors for both bus riders and walkers to and from school, along with student education pertaining to School Bus Safety. Discussions have occurred with a local high school student in working together with the PTO plans to produce a short awareness video to be used on social media sites. A larger goal is to work with local community sponsors and business donations if possible to have billboards placed in and around the school district to publicize public awareness for bus stops. This effort was well received by board members and Ms. Williamson was thanked for bringing this information and sharing.

GROWS @ THE CREEK

Dr. Doering distributed a handout covering eight state proposed fiscal and qualitative indicators which include: (1) Average Daily Membership (ADM), (2) Fund Balances, (3) Annual Deficit/Surplus, (4) Fund Balances as Percent of Expenditures, (5) Tuition Support per ADM as Compared to General Fund Expenditures per ADM, (6) Revenue by Type, (7) Operating Referendum Revenue as Percent of Total Revenue **Ours will be blank for we currently do not have any referendums in pace, and (8) General Fund Salaries and Benefits as Percent of General Fund Expenditures. More detailed information will be provided at the next board meeting.

SCHOOL NEWS

Dr. Doering shared the following school events:

HES

Students at both schools are taking midyear NWEA tests.

12/12 - The Tech Committee meets tomorrow at HES.

12/17 - The corporation Special Ed meeting

12/17 – HES will host families at their Winter Program in the gym

12/19 – Santa will visit

12/20 – report cards go home

Christmas Vacation is from December 21 to January 6. The 21st is a Friday and schools are closed

HJr./Sr. H

12/13 Band Concert

Plans are underway for the Wayne County Tourney on 1/3 4 5

Curriculum/Instruction/Assessment Update

Prepared by Laura Swain, Curriculum Coordinator/Instructional Coach

Curriculum

The Reading Curriculum Writing group met on Wednesday, December 5. We had a full [agenda](#). The group had thoughtful discussion regarding reading instruction and future planning. The teachers have also made good progress on writing their curriculum maps. Mrs. Amber Lear was appointed chairperson of the group. The full list of participants is [here](#).

The high school Curriculum Council has changed its structure. New this year, anyone who wants to participate in the group may do so. The school's five year plan paired with curriculum and instruction topics are the group's focus. We are exploring three overarching topics: use of personnel, use of scheduling, and test scores. Department members are creating an alternating schedule for elective courses that will begin the 2019-2020 school year. We are discussing our middle school program and exploring how to best support our middle school students. Part of this work centers around the question, "How can we maintain the academic growth and momentum from the elementary?" We are also looking at the best use of study hall and tiger times.

Both buildings are in the process of cleaning out old curriculum adoptions from their storerooms. We need room for our new instructional materials and we need an organized storage space. Mrs. Swain found books and instructional materials that are 12+ year old. Some of these resources are outdated or do not apply to courses we teach at Nettle Creek but have been kept around. We

have offered materials to students, families, and community groups. The building principals, environmental services, and I will work together to dispose of the materials over time. Materials discarded usually have a strikeout line on the front cover or the words "OLD" or "DISCARD". Please reach out to me if you have questions about this project.

Professional Development

There are no PD events scheduled for December.

Assessment

NWEA testing will wrap up on December 14. Teachers have already started scheduling class goal follow-up meetings with me. At the meeting, we will review their winter data and class goals. Some teachers will need to set a new class goal for Semester 2 (because they will get a new group of students) and some teachers may decide to tweak their year-long class goal. Ultimately, we are looking for academic growth/progress. I am excited to see the results!

December 3-14 NWEA Winter Test, K-12th grade

i Ready Diagnostic, K-6th grade

January 14-March 1 WIDA assessment, *K-12th grade ELL/ESL students*

February 5 NAEP Test, *4th grade only*

Dr. Doering referred to the clearing out of old materials and stated it would provide storage for new materials.

OLD BUSINESS

No old business brought for discussion.

FINANCIAL ITEMS

Richardson/Clark moved to approve December 7, 2018 ECA Payroll Claim totaling \$581.53; Corp. Payroll Claim totaling \$223,896.40 (includes TAG-Teacher Appreciation Grant); and Regular Claims #247-#291 totaling \$169,266.69
6/0 (Hellwarth)

Davis/Keesling moved to approve the request to pay year-end bills to William Doering and Judy Cole and to make such transfers as are necessary in order to finalize the expenditures/transfers for the budget year. The Board will be asked to approve these expenditures/transfers at their board meeting on January 9, 2019.

6/0 (Hellwarth)

Davis/Keesling moved to approve the Additional Appropriation & Reduction Resolution/Ordinance totaling \$103,410.27 with the breakdown being \$90,000 for food services and \$13,410.27 for IT. Dr. Doering explained this is not new money. The purpose behind the appropriation is to cover the previous expenses from Rainy Day Fund.

Richardson/Clark moved to approve establishing an Education Fund and Operations Fund.

6/0 (Hellwarth)

Richardson/Keesling moved to approve to authorize the initial Transfer of Funds to the Operational Fund.

6/0 (Hellwarth)

Richardson/Davis moved to approve to authorize the initial Transfer of Funds to the Education Fund.

6/0 (Hellwarth)

Richardson/Keesling moved to approve the reallocation of incentive funds to the New Castle Career Center to help defray the cost of the program equipment and the cost of industry recognized credentialing for student needs in the amount of \$7,280.00.

6/0 (Hellwarth)

Clark/Richardson moved to accept the McDonald's MAC Grant for instructional supplies and materials to be used by the Science Department at Hagerstown Jr./Sr. High School in the amount of \$500.00.

6/10 (Hellwarth)

Richardson/Clark moved to approve the establishing of a co-curricular account for the Robotics Club.

6/0 (Hellwarth)

PERSONNEL

Davis/Keesling moved to accept the employment of Maggie Spear as a math teacher for the remainder of 2018-2019 school year pending conversion and issuance of an Indiana teaching license. Salary set at \$32,833.00 pro-rated plus benefits from the Education Fund.

6/0 (Hellwarth)

Tabled request for Approval of Agri-Business position.

Clark/Richardson moved to approve the following list of personnel for the Reading Curriculum Writing Co-Curricular positions:

Kindergarten = Laura Sherrow; First Grade = Stephanie Bradway; Second Grade = Leah Stinson; Third Grade = Amber Lear/Chairperson; Fourth Grade = Rachel Klein; Fifth Grade = Belinda Locke; and Sixth Grade = Dottie Shedd

6/0 (Hellwarth)

The request to approve Non-Certified Staff Wage increase had been tabled for it was not ready for action. Per President Rhoades, this action will appear on the next agenda.

FACILITY UPDATE

Buildings & Grounds

The elementary cafeteria freezer is fixed

Over Christmas Break

- Replacing the HES garbage disposal
- Deep clean the office area and other areas of the school
- Re-wax the cafeteria floor

The Transportation Department continues to send license plate numbers to HPD of drivers violating the stop arm law
 Mr. Hillman is gathering prices for the HES PTO to update the playground equipment

**BOARD MEMBERS
 REPORT**

Mr. Davis = A Big Thank You to Elaine Hellwarth (even though she is not present) and Gary Keesling for the hard work they put in on the Board.

Mr. Clark = Concurs with Mr. Davis on the thanks for the hard work.

Mr. Keesling = A couple of things since this is last meeting. 1) Change – Since the time he became a new member he has sought change. Within the first two years he figured that out quickly for he had made an inappropriate comment and from that he learned a valuable lesson on changing his outlook and perspective and how you should be a part of the solution and not the problem. He learned a great deal of patience, polite perspective, and a willingness to work towards a solution to problems is vital. 2) he offered suggestions to the current members to the new incoming members to offer suggestions; take opportunities to learn and get outside the envelope. Interact with others from other school districts,; become more aware of what is going on in other areas. Suggested going back to having to be approved by the President prior to having the floor to speak to keep from talking over others (Roberts Rule of Order). He has enjoyed his time and opportunities to make a difference.

Mrs. Houghton= 1) Will miss Mr. Keesling – has appreciated his time spent in helping her 2) Glad to see the non-certified staff wage increase had been tabled for she had questions still, and 3) Bus safety – we have a person contesting the claim of violating the bus arm law even though on caught on camera – if proceeds then the NCSC employee who captured on their bus camera would need to appear in court or the offender would walk away free from any charges – concerned on what the Board could do since that would most likely occur during business hours – questioned if possible to pay any individual who would have this type of situation arise their normal daily rate or not. Offered up this information for thought and discussion at a later date/meeting.

Mr. Rhoades= Shared comments to Mr. Keesling expressing his appreciation for his passion and drive he brought to the Board which has helped to make it better as well as molded and shaped Mr. Rhoades to be a better leader. Mr. Keesling epitomizes much – willing to take on responsibilities tasked with, time well spent, great respect for his leadership. He demanded data to be basis for decisions and monitoring process; took on the project and setup of Superintendent evaluations; large player in the redistricting our communities; volunteers as a member; leads by example; negotiations team; VP for many years; shares very wise counsel in discussions; and finally will be missed as a board member. He presented Mr. Keesling with the Golden Crayon plaque.

Dr. Doering – Shared words of appreciation with focus on Mr. Keeling’s ability to share with the board the importance of data driven goals.

ITEMS OF INFORMATION

Next Regular Board Meeting set for January 9, 2019 at 6:30 P.M. Elementary Library.

There being no other items before the board, Davis/Clark moved to adjourn the Regular Meeting and moved to adjourn to Executive Session at 7:26 P.M.

**ADJOURN TO EXECUTIVE
 SESSION**

There was a short break with refreshments served to those in attendance to celebrate outgoing Board members
 6/0 (Hellwarth)

Signed _____

The Board of School Trustees of the Nettle Creek School Corporation met in executive session on December 12, 2018. The meeting was conducted in the administration office.

The following board members and administrative staff were in attendance: Cary Rhoades, Eric Richardson, Dan Davis, Gary Keesling, Bob Clark, Marcie Houghton, and Dr. William Doering.

No subject matter in the executive session, other than subject matter specified in the public notice, was discussed by the governing body. The executive session adjourned at 10:45 PM.

Signed _____

